

HILLSBORO COMMUNITY FOUNDATION
GRANT T. JOHNSON MEMORIAL FUND FOR ARTS AND CULTURE
Grant T. Johnson Memorial Grant Program 2017 Guidelines

Grant Program Purpose/Objective: This grant program was established by Peggy Johnson to memorialize and honor Grant T. Johnson's service and contributions to enhancing the quality of life in Hillsboro. Grants will financially support arts and culture organizations' programs/projects serving the city of Hillsboro that speak to and advance the spirit of Grant T. Johnson by demonstrating a commitment to community enhancement and a passionate dedication to promoting and supporting arts and culture as assets for a vital, prosperous and livable community. The Fund may also support arts and culture related programs conducted by educational and social service organizations.

2017 Grant Amount: Up to \$2,250

2017 Application Deadline: Must be received by 5 p.m. Friday, April 28, 2017 (see application for submission instructions)

Grant Making Process: A review panel will be assembled by the Hillsboro Community Foundation (HCF) to consider applications and make a recommendation on granting. Grant recipient will be notified by email in June 2017.

Grant Eligibility Criteria:

To be eligible, Organizations must

- Provide proof of IRS 501(c)(3) status or proof of a fiscal sponsor with 501 (c) (3) status
- Serve the community of Hillsboro or conduct special programs/projects in Hillsboro
- Provide a budget summary for the proposed program/project
- Provide a roster of board members

This grant program will not fund:

- Programs/Projects that do not serve the greater Hillsboro community
- Building improvements
- Individual artists, unless sponsored by an arts and culture organization
- Staff wages
- Galas or other fundraising events
- Academic tuition
- Debt retirement or operational deficit
- General Operating Expense
- Food or beverage

- Transportation expenses (including gas or mileage reimbursements)
- Lobbying/Advocacy expenses
- Dues for memberships to professional or artistic organizations/conferences/events
- For profit activities

Requirements:

Recipient will be required to sign an acceptance agreement, acknowledge receipt of the grant and provide a final report.

About Grant T. Johnson

(February 6, 1920 – December 1, 2012)

Grant T. Johnson moved his family to Hillsboro in 1944. For the next 68 years, Grant T. Johnson was a Hillsboro community leader dedicated to promoting and supporting arts and culture as assets for a vital, prosperous and livable community. Throughout his life, Grant was deeply involved in service and was passionate about the Hillsboro community. He was not as concerned about the causes he supported as he was in one simple criterion. If it was good for the future of Hillsboro and its citizens, Grant was "for it." He was a tireless fundraiser, being well known for raising support and funds for numerous causes. He is considered instrumental to the establishment of Noble Woods Park, the Hillsboro Boys and Girls Club and the Glenn and Viola Walters Cultural Arts Center and was an early and vital supporter of the Hillsboro Actors Regional Theatre (HART). He is also acknowledged for his work that led to the eventual establishment of The Venetian.

In 1996, The Hillsboro Argus announced that Grant would be the Grand Marshal of Rotary's annual Fourth of July Parade by stating, "Grand Marshal Grant Johnson has raised more money for local causes than many parade goers will earn in their lifetimes. Because of him, the Boys & Girls Club has a remodeled building and Hillsboro has a 40-acre nature preserve in Noble Woods." Grant was one of the longest-standing members of The Greater Hillsboro Area Chamber of Commerce. He chaired the Chamber's long range planning committee for more than 30 years and served as the organization's president in 1974. In these positions he made a personal commitment to promote quality of life issues in the city. His efforts included inviting the Regional Urban Design Assistance Team (R/UDAT) to survey the city and make recommendations for maintaining the vitality of the community. Out of this work came a long-range plan for Hillsboro, which became a blueprint for government and citizen cooperation and was a forerunner to the city's current 2020 Visioning Plan. Through his involvement with R/UDAT, Grant saw the need to expand arts and culture to sustain and enhance the quality of life in Hillsboro. For years, he continued his strong advocacy to promote arts and culture in the city he loved.

As Grant's energy declined, he took satisfaction watching others pick up the charge and continue the momentum. He took greater pleasure in what citizens could do together than in any personal accomplishment or recognition. The Argus put it this way in 1995, "A Hillsboro resident and former chamber president, Johnson believes that if the people of a community believe in the project strongly enough and will get solidly behind it, anything can be accomplished. And for the past 50 years in Hillsboro, Grant Johnson has turned that belief into action for the community." In a separate news article, Pat Ribellia, city planner with the Citizen Involvement Advisory Committee was quoted as calling Grant "the ultimate spokesperson and advocate for improving the city's quality of life and assuring citizen involvement in city affairs."

Grant was also active at Hillsboro First Baptist Church where he was a member for more than 60 years. Through the years, among other activities, he taught Sunday School, sang in the choir and in music groups (he loved to sing), served on the board, spearheaded the effort to raise funds for a new furnace and initiated digging out a new basement for the old church ... by hand (he loved to dig). Later, he served on the board of trustees for Western Conservative Baptist Seminary.

Through the years, Grant received many awards for his service among them the Robert R. Herb Award for Leadership and Vision, the Hillsboro Jaycee's Distinguished Citizen Award, the Chamber's Emma C. McKinney Distinguished Citizen Award, The Chamber Chairman's Award, Senior Man of the Year and, to honor him on his 90th birthday, Hillsboro Mayor Jerry Willey issued a proclamation naming Feb. 6, 2010 to be Grant Johnson Day.

**HILLSBORO COMMUNITY FOUNDATION
GRANT T. JOHNSON MEMORIAL FUND FOR ARTS AND CULTURE
Grant T. Johnson 2017 Grant Program Application Instructions**

Submission Deadline: Must be received by 5 p.m. Friday, April 28, 2017
(see application for
submission instructions)

PLEASE NOTE:

- 1) Late and/or Incomplete applications will not be considered.
- 2) All questions must be answered.
- 3) Required Attachments:
 - A. IRS Letter of Determination of 501 (c) (3) status OR IRS Letter of Determination of your Fiscal Sponsor
 - B. Current Board Roster
 - C. Project/Program Budget
- 4) Answers to Application Questions should not exceed 2 pages. Any that exceed the **2 page limit** (not including required attachments) will not be considered.
- 5) Submit one copy of the application plus attachments – bound by paper clip if mailed or as one PDF attachment if emailed.
- 6) Application should be printed or print compatible for 8.5" x 11" paper, using 12 point font (Times New Roman or similar and one-inch margins on all sides; pages should be numbered. No more than two (2) pages plus required attachments will be accepted.

Applications may be mailed to:

Hillsboro Community Foundation
P.O. Box 808
Hillsboro, OR 97123

OR

Emailed to janelmckenna@gmail.com

Direct Questions to:

Janel McKenna, janelmckenna@gmail.com

**HCF Grant T. Johnson Memorial Fund for Arts and Culture
Grant Program 2017 Application**

1. About your organization

Organization Name:

Mailing Address:

Contact Person (name and title):

E-mail Address:

Phone:

Operating Budget:

Year Founded:

Does your organization have IRS non-profit status?

If yes, please list type of non-profit and your Tax Identification Number (TIN)

If no, please indicate your fiscal sponsor and provide their TIN.

Mission and Brief History:

2. What is the amount of your grant request? (Maximum award is \$2,250)

3. For what program/project are you requesting a grant? (Provide name and description including its purpose, timetable, and population that will be served)

4. How does the project/program help to fulfill the spirit of community building and commitment to promoting arts and culture as assets for a vital, prosperous and livable community that were personified by Grant T. Johnson?

5. How does this project/program enhance the quality of life in Hillsboro?

6. If awarded, what part of the project/program will the grant fund or partially fund?

7. How will you evaluate/measure the success of your project/program?

Required Attachments:

A. IRS Letter of Determination of 501 (c) (3) status OR IRS Letter of Determination of your Fiscal Sponsor

B. Current Board Roster

C. Project/program budget (If project/program budget exceeds grant request, please show what other sources of funding [include in-kind] have been secured.)